



# Selection Guide

## INFORMATION FOR PLAYERS

### Trial Process

1. ANUWFC (the club) will make available to players prior to the beginning of selection process an electronic form (google form) for players to register their expression of interest.
2. Players must submit their expression of interest prior to attending trials.
  - a. A registered player is a player who has submitted the form prior to the trial session.
  - b. Only registered players will be graded and have their attendance marked during trials.
  - c. At the discretion of the Club registrar or their delegate, an unregistered player may be given a temporary trial number, be graded and have their attendance marked.
  - d. It is expected that a player who receives a temporary trial number will register within 24 hrs. Failure to register using the google form will count as a failure to follow instructions and the marked against the player when being graded.
3. ANUWFC will hold a reasonable number of trial sessions prior to the selection of teams each season.
  - a. All trials will be open for ANU students and non-students.
  - b. No attendance will be taken on Trial sessions during O-week as ANU students are less likely to be available to attend.
4. Club selectors will be present at all trials and will select teams based on the selection criteria
5. Club selectors will grade players based on the selection criteria (see below).
  - a. Their grading of a club selector may be moderated by a second selector and the moderated grade will be the final grade for the player.
  - b. Regardless of skill, a player must meet the all selection criteria to be offered a position in the team.
  - c. Unsuitable attitude alone may exclude a player from consideration to a position in the club. Participants must demonstrate during the trial process that they are able to uphold the club's values and be respectful to others.
6. Where a returning player and a new player have been given the same grade and play the same division and position, ANUWFC reserves the right to select the returning player instead of the new player.
  - a. The new player may be offered a different position and/ or a position into another team if the other team has capacity.
7. ANUWFC will create a waitlist for all players that have not been selected.
  - a. ANUWFC will call upon waitlisted players before accepting any new registrations.
  - b. It is at the waitlisted player's discretion to wait for a spot to open up at ANUWFC or to attempt to register with another football club.
  - c. ANUWFC cannot guarantee that spots will open up for waitlisted players.

8. Participants will be notified within one week following the final trial session on their selections.
9. Players will have one week from the date of their notification of selection into a team to confirm, in writing (via email to [anuwfc@gmail.com](mailto:anuwfc@gmail.com)) their interest to play for the club.
  - a. After this time, the player will lose their spot and ANUWFC will opt to exercise its right to call upon waitlisted players to take on that vacated spot.
10. When informing a participant that they have not been successful other options to get involved in football will be provided, including contact details for other clubs in the area, social competition information, Lunchtime Sport, Interhall Sport, University Games or Intervarsity.

## **Selection Criteria**

Any player selected to play for ANUWFC must fully meet the following selection criteria:

### **Attitude**

Player demonstrates a fair and positive sporting attitude, possesses team spirit and shows respect to others on and off the field.

### **Effort**

Player consistently does the best they possibly can as an individual and a team member.

### **Listening skills**

Player shows ability to follow directions from coaches, team captain and/or the club's representatives and delegates.

### **Team balance**

Player has abilities in a position and at a level for which the club requires a player in the new season. This element is to make sure that all positions in each team are filled with players skilled in that position.

### **Ability**

Player demonstrates skill, fitness and understanding of the sport comparable to the level the player is trialling for.

### **Availability**

Player's ability to attend training sessions and competition days.

## Appeal Process

Once participants have been notified of their selections they have up to 5 working days to lodge an appeal.

- a) All appeals must be submitted in writing to the ANUWFC ([anuwfc@gmail.com](mailto:anuwfc@gmail.com))
- b) Appeal will only be considered if the applicant submits a detailed case to ANUWFC, outlining point by point the reasons for the appeal.
- c) The appeal must address the above selection criteria as well as any other relevant information.
- d) ANUWFC selection committee will consider the appeal and provide a written response within 10 working days.

## CLUB TRIALS GUIDELINE

### Trial Planning

1. Up to one month prior the trial session start date, the club executive members will meet to organise the logistics of the trials which include field bookings, updating the electronic registration form, liaising with coaches, organising equipment and stationery, arranging for volunteers to assist during the sessions and drafting notices to be published in the club's media channels.
2. Up to one week prior to the trial session start date, coaches and Executive members will meet to introduce the electronic database to the coaches and train new members on the trial processes and selection criteria.
3. Coaches and Executive members will meet periodically during the selection stage to discuss how the trial is progressing and any concerns they may have.
4. Up to two weeks before trials commence information including dates, locations and relevant registration details will be provided to players via the club social media and/or club's website.

### Information and Notices

1. Information and notices on the club's trials will be made available in the club's social media.
2. ANUWFC will at its own discretion utilise other means to communicate with past and future players, such email, website, O-week stand and club's notice board.
3. Upon registration, prospective players will receive information about trials date, time, venue and required equipment.
4. Changes to trials dates, times and locations will be made available to prospective players in the club's social media, with reasonable notice.
  - a) Reasonable notice means the club will not make changes of trial dates, times or location within 24 hours of the impacted trial session.
  - b) If the change of the location is from one ANU field to another, little or no notice may be given.
  - c) Trial session cancellations may occur with little or no notice.

## Trial Set up

1. ANUWFC will send interested participants a form to electronically collect their contact details and any other details that are relevant to the running of the trials (expression of interest form). This may include details about current and past associations with other clubs, the Football Federation of Australia (FFA), ANU and ANU Sport.
2. The club will allocate a number and a number tag to every person registered.
  - a. Only participants with a number tag will be able to attend trials. At the discretion of the club's register an unregistered participant may be given a temporary number tag to participate in the trial however that participant must register within 24 hrs.
  - b. The number will align with the number recorded on the participants contact information.
  - c. The tag number can be written on the participants arm or leg for identification purposes.
3. Participants' personal information must be handled with care and only be shared on a need to know basis with coaches and the club's delegates and partners.

## Trial Session

1. During trials, participants will be split into two or more groups based on apparent skill level.
  - a. During the trial or the selection process a participant may be moved groups.
  - b. During the trial period groups may be asked to attend at different time-slots.
2. Trials will consist of players showing their skills and knowledge / understanding of the game mainly through drills but at least one game will be organised by the club during the trials period.

## Announcing the Teams

1. It is important to have clear communications between all participants. This includes letting participants know when they should expect to hear about if they have been selected in a team and what team they are in.
2. Team announcements will be made via email and players will be encouraged to contact the club if they have any concerns about their selection and notified of their right to appeal.
3. When informing an individual that they have not been successful other options to get involved should be provided such as a social competition the club runs, Lunchtime Sport, Interhall sport, University Games and Intervarsity.